

Athabasca Delta Community School

Our Pathway to Student Success 2023/24 School Year

Welcome to ADCS!!

As we enter the 2023-2024 academic year, our focus is on guiding students in a positive direction, enabling them to progress through their education with boundless energy. This year, our efforts will be directed towards enhancing reading, writing, and numeracy skills, while also rebuilding community connections and strengthening relationships with the school. We will utilize a combination of data, effective teaching methods, and technology to make measurable improvements in these areas and ensure our students are continuously striving towards their personal best.

ADCS's Four Priorities:

1. Student Engagement and Identify, Community and Belonging
2. Language, Culture and Indigenous Ways of Knowing
3. Enhancing reading and writing proficiency and strengthening numeracy skills
4. Student Wellness

ADCS Vision Statement

Athabasca Delta Community School strives to support and challenge all students, ensuring they reach their full potential by fostering positive and secure experiences and connections within our Northern Community and beyond.

Our vision is to empower students with the strength and courage to acquire, demonstrate, articulate, and value knowledge, as well as gain the wisdom necessary to navigate both worlds.



Our aim is to help students become:

1. Lifelong learners
2. Active participants and contributors to the global community
3. Practitioners of the core values of the school: respect, tolerance, inclusion, and excellence.

Parkland's Vision:

Our students possess the confidence, resilience, insight, and skills required to thrive in and positively impact the world.

Parkland's Mission:

We provide supportive learning environments, meaningful experiences, and nurturing relationships that create opportunities for developing resilience, embracing diverse perspectives, and achieving lasting success.

Parkland's Four Priorities:

1. Student & Staff Wellness
2. Identity, Community and Belonging
3. Indigenous Perspectives and Ways of Knowing
4. Programming and Pedagogy

Parent Communication Information

Website: <https://adcs.psd.ca/>

Email: adcs@psd.ca

Facebook: <https://www.facebook.com/AthabascaDeltaCommunitySchool>

Principal: Tammie Sarauer tammie.sarauer@psd.ca

Assistant Principal: Amy Kraft amy.kraft@psd.ca

Assistant Principal: Mark Rose mark.rose@psd.ca

Address:



172 McDonald Street, PO Box 59
Fort Chipewyan, Alberta
T0P 1B0
Phone; 780-697-3933

Please make sure to update the office with any changes. This will facilitate quick communications in the event of an emergency. These changes could include a home phone number, work number, cell phone changes, emergency contacts, medical information, addresses etc.

Report Cards & Progress Reports

Progress reports November 15th 4-8pm
Progress report April 10th 4-8pm
Report Cards home on Jan 31st and June 27th

Student Absences/Late

Should your child be absent from school, please call the school at **780-697-3933** or email us at adcs@psd.ca indicating your child's name, teacher/grade and the dates of the absence, the reason and the expected return date. Thank you for arranging for sick children to recover at home where they are more comfortable.

Checking In/Out

Students arriving late to school are asked to check in with the office before going to class. Please let teachers and the front office know when a student is being picked up early or is coming late so that attendance can be properly documented and teachers can have students waiting in the office if they know what time they are being picked up. Parents/Guardians must come into the school to pick up students so they can be signed out. Our office staff is also happy to help with known early dismissals.

ADCS Schedule Elementary Timetable

Bell Times	Breaks and Periods
8:00	Office Opens
8:00-8:30	Breakfast Club
8:30 - 8:40	Morning Announcements



8:40-9:20	Period 1
9:20-10:00	Period 2
10:00-10:20	Recess
10:20-11:00	Period 3
11:00- 11:40	Period 4
11:40 - 12:20	Period 5
12:20 - 1:00	Lunch
1:00 - 1:40	Period 6
1:40 - 2:20	Period 7
2:20 - 3:00	Period 8
3:05	Dismissal
4:00	Office closes

Junior and Senior High School Timetable

8:00	Office Opens
8:00-8:30	Breakfast Club
8:30 - 8:40	Morning Announcements
8:40 - 9:25	Period 1
9:25 - 10:10	Period 2
10:10 - 10:55	Period 3
10:55 - 11:40	Period 4
11:40 - 12:20	Lunch
12:20 - 1:00	Period 5
1:00 - 1:40	Period 6
1:40 - 2:20	Period 7
2:20 - 3:05	Period 8

Operation of Athabasca Delta Community School is a proud educational partnership between:



3:05	Dismissal
4:00	Office closes



PARKLAND SCHOOL DIVISION

2023-2024 CALENDAR



Legend

Students' First Day



Students' Last Day



Non-Operational



Statutory Holiday



HS Transition



AUGUST				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

SEPTEMBER				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

OCTOBER				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

NOVEMBER				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

DECEMBER				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

JANUARY				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

FEBRUARY				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	

MARCH				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

APRIL				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

MAY				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

JUNE				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28



Parkland School Division Emergency Response Plan

Parkland School Division's first priority is the safety, security, and well-being of our students and staff. While we hope our schools are never faced with an emergency situation, we are prepared to respond to an incident if one should occur.

We have taken steps to prepare our schools and school jurisdiction to deal effectively with emergency situations that may occur in or around a school during the school day. Our comprehensive Division Emergency Response Plan is complemented by individual plans tailored for each school. These plans are reviewed regularly.

In order for our Emergency Response Plan to be effective, we depend on the cooperation and assistance of many people, such as the police and the fire departments, and parents. Your cooperation is vital to helping us protect the safety and welfare of all children and school employees. Please observe the procedures explained below.

In The Event Of An Emergency: ***Do not call the school or your child's cell phone and do not come to the school.***

We understand and respect your concern, but it is essential that the phone systems be available for emergency communications. If you call the school you will tie up lines and systems required for communicating with emergency responders and may inhibit our ability to send or receive critical information.

By calling your child's cell phone, you could potentially put them in harm's way, depending on the nature of the crisis.

Please do not call; we will ensure that you get the information you need by contacting you.

Note: It is imperative that the information on your child's Emergency Information Card is current. The quickest way to receive emergency information. There are many ways for you to quickly and accurately receive emergency announcements and status reports without having to call your child's school.

- Visit school websites for updated notifications. The latest news will be posted on the front page, usually on a ticker at the top of the homepage.
- Follow the Division social media channels on Twitter and Facebook.
- Call the Centre for Education at 780-963-4010.
- Tune into a local radio or television station.



Parents of those students involved will be contacted with information as it becomes available on our emergency communication system via automated voice messages and emails.

What happens during a Lock-Down or Shelter-in-Place?

In the event of a lock-down or shelter-in-place, the school will be locked with NO arrivals or departures of anyone, including staff, students or parents.

You will not be allowed to pick-up your child until after an “all-clear” is given and established student release procedures are in order. This procedure will be strictly adhered to under all circumstances.

Please do not go to the school until instructed to do so.

What if the school is evacuated?

It may be necessary to keep the streets and parking lot clear for emergency vehicles. If it's necessary to evacuate the school, students will gather at a primary assembly location, The Archie Simpson Arena, to ensure their safety. Students will remain at the assembly location until they are returned to the school or released to their parent/guardian.

Depending on the severity of the situation, students may be transported to a secondary assembly location away from the school. You will be notified of this via the Division website and the media.

How do I reunite with or pick up my child during or after an emergency?

Should circumstances merit, the school may activate a student release procedure. This allows the school to do a controlled release of students to their parent/guardian. Should it be necessary to activate the student release procedure, instructions on where and when to pick up your child will be posted on the Division website.

Students will remain at either the primary or secondary assembly location until they return to the school or are released to their parent/guardian. Instructions on where, how and when you are able to pick up your child will be posted on the front page of this website.



Please also read the ***Procedures for Parent-Child Reunion***. Carefully read all information you receive from the school regarding emergency procedures, as assembly locations are different at each school. Talk to your children and emphasize how important it is for them to follow instructions from their teachers and school officials during any emergency.

Procedures for Parent-Child Reunion

1. Detailed release instructions will be posted at the secondary assembly location.
2. A designated Parent Waiting Areas will be established as the secondary assembly location. Please wait in this area until your child is brought to you. This is for the safety of both you and your child.
3. No student will be released unless you or an individual designated to pick up your child arrives to pick up that student.
4. Every parent/guardian will be required to sign for the release of their child. This step is extremely important as it is the school's only means of ensuring all students are accounted for at all times. Please do not take your child from the secondary assembly location without signing for their release. You will also be required to show valid identification during this process to ensure all students are safely released to their parents/guardians.
5. All students will be kept at the secondary assembly location until a parent/guardian can arrange to pick them up.

NOTE: It is imperative that the information on your child's Emergency contact information is current.

For more information, contact: The Centre for Education- 780-963-4010

Busing

The school bus is considered an extension of the classroom and therefore classroom conduct is to be observed at all times. [Code of Conduct on the buses AP810](#)

Inclement Weather

PSD schools always remain open except in very special circumstances.

Suspension of School Bus Services Weather guidelines that support the decision to suspend bus services:

- Temperature, experienced with or without wind-chill, of -45°C or below
- Visibility of less than 1 kilometre
- Reports from bus drivers and/or counties and municipalities that rural roads are, or will soon be impassable
- Notification of severe weather through Alberta Emergency Alert



View School Bus Status Online - Transportation Services maintains a real-time list of the status of all PSD school buses. To view the status of your child's school bus (e.g. Operating, Delayed, Not Running), visit <https://www.psd.ca/transportation/bus-status>.

Off Site Learning and Field Trips

Throughout the year, learning may take place away from the school building, either in the community or in another location. These off-site activities can be valuable educational experiences that may provide opportunities to support and enhance school programs. Parents will be given prior information and the opportunity to make informed decisions about participation in any off-site activities. According to Parkland School Division [AP 280: Off-Site Activities, Section 12.3](#):

Written Permission May not be required, at the discretion of the Principal, for local off-site activities not requiring transportation, such as walking trips in the neighbourhood of the school, or to a series of curricular lessons at local sports, health, cultural, educational or municipal facilities that require brief transportation; There will be a field trip permission form to be signed at the beginning of the year for these types of field trips. Trips that are longer or involve higher risk activities will have permission forms attached.

Administering Medication

PSD acknowledges that the primary responsibility for administration of medications rests with family and/or the appropriate medical personnel. Whenever possible, medication needs to be given at home. However, it may be appropriate in certain circumstances for school staff to assist parents in the administration of medication to students. In each of these cases, parents are required to have completed the appropriate paperwork (PSD Administering Medications Form) which includes written instructions and signature of the parent and physician. Forms are available through the school office. If you have any questions regarding the distribution of medication to students, please speak to your school principal. Non-prescription drugs are not to be brought to school.



Student Expectations

Our Student Code of Conduct exists to ensure that each student enrolled in a school operated by the board and each staff member employed by the board is provided with a welcoming, caring, respectful and safe learning environment that respects diversity and fosters a sense of belonging. The Student Code of Conduct in its entirety can be found at the link below:

[ADCS Code of Conduct](#)

**Be Kind to Each Other
Be Kind to Yourself
Be Kind to the Planet**